

REQUEST FOR LETTER OF RECOMMENDATION
STUDENT INFORMATION SHEET

STUDENT NAME _____ Date: _____

What are your educational plans after high school?

_____ Community College _____ University
_____ Military (branch) _____ _____ Work Full-Time
_____ Other (please specify): _____

What is your college major and/or career path?

Why did you choose to pursue this field? (List experience you may have in this field)

List advanced courses which you have completed or in which you are currently enrolled
(example: AP courses, math, physics, etc.).

List clubs, activities, sports, on and off campus and/or student government participation
(Indicate grade levels and offices held).

List any awards and/or honors you have received while in high school.

Describe and list work or community/volunteer experiences you have had.

Cite any experiences you have that demonstrate:

- Innovation and creativity
- Leadership
- Motivation and interest
- Unique competencies or expertise
